

Natchitoches City Council will have a pre-council meeting beginning at 5:00 p.m. and ending at 5:30 p.m. to discuss non-agenda items. The City Council meeting will begin promptly at 5:30 p.m. on the second and fourth Monday of each month and will be reserved to only items on the Agenda. The public is invited to both the pre-council meetings and council meetings with the understanding that items not on the agenda will not be discussed at the scheduled council meetings, but the public is welcome to discuss any topic at the pre-council meetings. The City Council Meetings are held at the Natchitoches Arts Center located at 716 Second Street, Natchitoches, Louisiana.

**NATCHITOCHES CITY COUNCIL MEETING  
AUGUST 25, 2014  
5:30 P.M.**

**A G E N D A**

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **READING AND APPROVAL OF THE MINUTES OF AUGUST 11, 2014**
5. **PLANNING & ZONING - INTRODUCTION:**
  - #031 Morrow** Ordinance Amending Ordinance No. 64 Of 2001 By Changing Zoning Classification Of Property Described As Follows:

Lot Containing 0.651 Acre Described As Tract "B-1" In Section 76, Township 9 North Range 7 West, And Lot Containing 0.1195 Acre Described As Tract "B-2" And A Tract Of Ground Containing 0.7 Acre In Section 76, Township 9 North Range 7 West, Further Described In Conveyance Book 672, Page 22 As Shown On Plat On Map Slide 370-A From B-3 To I-1 Light Industry To Operate A Welding Shop (125 Airport Rd.) Gary & Susan Howell
6. **ORDINANCES – INTRODUCTION:**
  - #032 Payne** Ordinance Authorizing The Mayor Of The City Of Natchitoches To Award The Bid For The Purchase Of A Bucket Truck For The City Of Natchitoches Utility Department (**Bid No. 0553**)
  - #033 Nielsen** Ordinance Authorizing The Mayor Of The City Of Natchitoches To Award The Bid For The Purchase Of Utility Poles-CCA For The City Of Natchitoches Utility Department (**Bid No. 0554**)
  - #034 Mims** Ordinance Authorizing The Mayor Of The City Of Natchitoches To Award The Bid For Electrical Supplies For The City Of Natchitoches Utility Department (**Bid No. 0555**)

**#035 Stamey** Ordinance Authorizing The Mayor Of The City Of Natchitoches, Louisiana, To Enter Into A Cooperative Endeavor Agreement With The Historic District Business Association Inc. Which Said Agreement Will Set Forth The Duties And Responsibilities Of Each Party For 2014 Festival Of Lights, Providing For An Automatic Annual Renewal, Providing For Advertising, Further Providing For Severability, And Further Providing For A Repealer And Effective Date Of Ordinance

7. **RESOLUTIONS:**

**#085 Morrow** Resolution Authorizing The Mayor To Advertise For Bids For Liquid Chlorine For The Water Treatment Plant  
(Bid No. 0556)

**#086 Nielsen** Resolution Authorizing The Mayor To Submit A Loan Application And Execute All Relative Documents For The Louisiana Department Of Health And Hospitals To Place Improvements To The Natchitoches Water Treatment Facility On The Comprehensive Priority List For Funding Through The Drinking Water Revolving Loan Fund Program

**#087 Payne** Resolution Committing Funding For The Breda Town Park Renovation Project (FP&C Project No. 50-MK9-06-09)

8. **REPORTS:** Pat Jones - Financial Report

9. **ANNOUNCEMENTS:** The City of Natchitoches offices will be closed on **Friday, August, 29<sup>th</sup>** for Employee Appreciation Day and **Monday, September 1, 2014** in honor of Labor Day.

The next scheduled City Council meeting will be **September 8, 2014**.

10. **ADJOURNMENT:**

**NOTICE TO THE PUBLIC**

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office at (318) 352-2772 describing the assistance that is necessary.

If you wish to address the Council, please complete the "Request to Address City Council" form located on the entrance table.

**PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF NATCHITOCHES, STATE OF LOUISIANA,  
REGULAR MEETING HELD ON  
MONDAY, AUGUST 25, 2014 AT 5:30 P.M.**

The City Council of the City of Natchitoches met in legal and regular session at the Natchitoches Arts Center, 716 Second Street, Natchitoches, Louisiana on Monday, August 25, 2014 at 5:30 p.m.

There were present:

Mayor Lee Posey  
Councilman At Large Don Mims, Jr.  
Councilman Larry Payne  
Councilman Dale Nielsen  
Councilman David Stamey  
Councilwoman Sylvia Morrow

Guests: None

Absent: None

Mayor Lee Posey called the meeting to order and welcomed everyone for coming. Michael Braxton was asked to lead the invocation and Councilman Nielsen was asked to lead the pledge of allegiance.

Mayor Posey then called for the reading and approval of the minutes for the August 11, 2014 meeting. Mr. Mims moved that we dispense with the reading of the minutes and approval of same. Seconded by Mr. Stamey. The roll call vote was as follows:

<b>Ayes:</b>	<b>Payne, Nielsen, Mims, Stamey, Morrow</b>
<b>Nays:</b>	<b>None</b>
<b>Absent:</b>	<b>None</b>
<b>Abstain:</b>	<b>None</b>

The following Ordinance was introduced by Ms. Morrow at the Natchitoches City Council meeting held on August 25, 2014 as follows:

**ORDINANCE NO. 031 OF 2014**

**AN ORDINANCE AMENDING ORDINANCE NO. 64 OF 2001 BY CHANGING ZONING CLASSIFICATION OF PROPERTY DESCRIBED AS FOLLOWS:**

**LOT CONTAINING 0.651 ACRE DESCRIBED AS TRACT "B-1" IN SECTION 76, TOWNSHIP 9 NORTH RANGE 7 WEST, AND LOT CONTAINING 0.1195 ACRE DESCRIBED AS TRACT "B-2" AND A TRACT OF GROUND CONTAINING 0.7 ACRE IN SECTION 76, TOWNSHIP 9 NORTH RANGE 7 WEST, FURTHER DESCRIBED IN CONVEYANCE BOOK 672, PAGE 22 AS SHOWN ON PLAT ON MAP SLIDE 370-A FROM B-3 TO I-1 LIGHT INDUSTRY TO OPERATE A WELDING SHOP**

**(125 AIRPORT RD.)**

**WHEREAS, the Planning Commission of the City of Natchitoches, State of Louisiana, has recommended at their meeting of August 5, 2014 that the application of Gary & Susan Howell to rezone the property described above from B-3 to I-1 Light Industry to operate a Welding Shop (125 Airport Rd.), be APPROVED.**

The following Ordinance was introduced by Mr. Payne at the Natchitoches City Council meeting held on August 25, 2014 as follows:

**ORDINANCE NO. 032 OF 2014**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY  
OF NATCHITOCHES TO AWARD  
THE BID FOR THE PURCHASE OF A BUCKET TRUCK FOR THE CITY OF  
NATCHITOCHES UTILITY DEPARTMENT**

**(BID NO. 0553)**

**WHEREAS**, Resolution No.068 of 2014 was passed by the Natchitoches City Council on July 14, 2014 authorizing the Mayor to advertise for bids for the purchase of a bucket truck for the City of Natchitoches Utility Department (Bid No. 0553); and

**WHEREAS**, this bid was advertised in the *Natchitoches Times* on July 19, July 26 and August 2, 2014, in accordance with law; and

**WHEREAS**, one bid proposal was received and opened as follows:

- (1) Altec Industries, Inc.,  
St. Joseph, MO .....\$236,612.00

**WHEREAS**, one bid was received from Versalift Southwest, Waco, Tx, this bid did not meet technical specifications and was rejected; and

**WHEREAS**, on August 13, 2014 the appointed committee of Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Don Mims, Councilman at Large; and Bryan Wimberly, Utility Director; reviewed the bid proposal for a Bucket Truck (Bid No. 0553); and

**WHEREAS**, the above appointed committee members unanimously recommend the City award the bid to the lowest bidder, **Altec Industries, Inc.**, of St. Joseph, MO in the amount of \$236,612.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the Honorable Lee Posey, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.



**CITY OF NATCHITOCHES**  
PURCHASING DEPARTMENT

**August 13, 2014**

**Mayor Lee Posey  
City Hall  
Natchitoches, LA 71457**

**Re: Bid number 0553 – Bucket Truck**

**Dear Mayor Posey,**

**The appointed committee of Pat Jones, Edd Lee, Don Mims and Bryan Wimberly, have reviewed the bid proposals for the purchase of a bucket truck.**

**The committee was unanimous in its decision to award the bid to the low bidder, Altec Industries Inc., St. Joseph, MO, in the amount of \$236,612.00. The bid received from Versalift Southwest, Waco, TX, did not meet technical specifications and was rejected.**

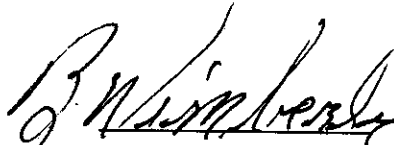
**All bids are kept at the City Purchasing Department, 1400 Sabine Street, Natchitoches, LA 71457. Anyone desiring to view the bids may do so at that location.**

**We request ratification of this award at the next meeting of the City Council on August 25, 2014.**

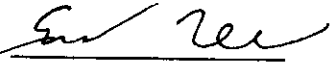
**Very truly yours,**



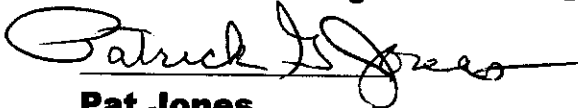
**Don Mims**  
Councilman at Large



**Bryan Wimberly**  
Director of Utilities



**Edd Lee**  
Director of Purchasing



**Pat Jones**  
Director of Finance

City of Natchitoches

Bid 0533

Summary of specs

1. Did not fill out bid specifications sheet
2. Ground to bottom of platform did not meet height requirements (1A)
3. Working height did not meet height requirements (1B)
4. Lower boom insulator did not meet requirements(1G)
5. Upper boom did not meet requirements(1J)
6. Hydraulic system did not meet requirements, we have a closed system(1S)
7. Paint, instead of powder coat(1W,10)
8. Top mounted removable winch, we asked for a side mount, hydraulic extendable jib(3,3B)
9. Round jib, we asked for a square jib(3C)
10. Air ride passenger seat(127)
11. Warranty?
12. Have to deal with two different vendors, one for truck, one for Versalift
13. What type PTO?
14. Grounding for the unit(81, 82)
15. Two speed manual throttle control, did not request this

From Charles Brassette

The following Ordinance was introduced by Mr. Nielsen at the Natchitoches City Council meeting held on August 25, 2014 as follows:

**ORDINANCE NO. 033 OF 2014**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY  
OF NATCHITOCHES TO AWARD  
THE BID FOR THE PURCHASE OF UTILITY POLES-CCA FOR THE CITY OF  
NATCHITOCHES UTILITY DEPARTMENT**

**(BID NO. 0554)**

**WHEREAS**, Resolution No.069 of 2014 was passed by the Natchitoches City Council on July 14, 2014 authorizing the Mayor to advertise for bids for the purchase of Utility Poles-CCA for the City of Natchitoches Utility Department (Bid No. 0554); and

**WHEREAS**, this bid was advertised in the *Natchitoches Times* on July 19, July 26 and August 2, 2014, in accordance with law; and

**WHEREAS**, two bid proposals were received and opened as follows:

- |  |             |
|--|-------------|
| (1) Carpenter Pole<br>Wiggins, MS .....      | \$27,043.00 |
| (2) Kisatchie Treating<br>Converse, LA ..... | \$32,880.10 |

**WHEREAS**, on August 13, 2014 the appointed committee of Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Don Mims, Councilman at Large; and Bryan Wimberly, Utility Director; reviewed the bid proposals for Utility Poles-CCA (Bid No. 0554); and

**WHEREAS**, the above appointed committee members unanimously recommend the City award the bid to the lowest bidder, **Carpenter Pole** of Wiggins, MS in the amount of \$27,043.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the Honorable Lee Posey, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.





**CITY OF NATCHITOCHES**  
PURCHASING DEPARTMENT

**August 13, 2014**

**Mayor Lee Posey  
City Hall  
Natchitoches, LA 71457**

**Re: Bid number 0554 – Utility Poles**

**Dear Mayor Posey,**

**The appointed committee of Pat Jones, Edd Lee, Don Mims and Bryan Wimberly, have reviewed the bid proposals for the purchase of utility poles.**

**The committee was unanimous in its decision to award the bid to the low bidder, Carpenter Pole, Wiggins, MS, in the amount of \$27,043.00. One other bid was received, Kisatchie Treating, Converse, LA, in the amount of \$32,880.10.**

**All bids are kept at the City Purchasing Department, 1400 Sabine Street, Natchitoches, LA 71457. Anyone desiring to view the bids may do so at that location.**

**We request ratification of this award at the next meeting of the City Council on August 25, 2014.**

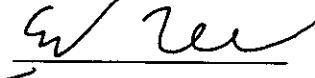
**Very truly yours,**

  
Don Mims

**Councilman at Large**

  
Bryan Wimberly

**Director of Utilities**

  
Edd Lee

**Director of Purchasing**

  
Pat Jones

**Director of Finance**

The following Ordinance was introduced by Mr. Mims at the Natchitoches City Council meeting held on August 25, 2014 as follows:

**ORDINANCE NO. 034 OF 2014**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY  
OF NATCHITOCHES TO AWARD  
THE BID FOR ELECTRICAL SUPPLIES FOR THE CITY OF NATCHITOCHES  
UTILITY DEPARTMENT**

**(BID NO. 0555)**

**WHEREAS**, Resolution No.070 of 2014 was passed by the Natchitoches City Council on July 14, 2014 authorizing the Mayor to advertise for bids for the purchase of Electrical Supplies for the City of Natchitoches Utility Department (Bid No. 0555); and

**WHEREAS**, this bid was advertised in the *Natchitoches Times* on July 19, July 26 and August 2, 2014, in accordance with law; and

**WHEREAS**, two bid proposals were received and opened as follows:

- (1) Stuart C. Irby Co.,  
Shreveport, LA.....\$31,862.60
  
- (2) H. D. Utility Supply  
Little Rock, AR.....\$33,151.00

**WHEREAS**, on August 13, 2014 the appointed committee of Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Don Mims, Councilman at Large; and Bryan Wimberly, Utility Director; reviewed the bid proposals Electrical Supplies (Bid No. 0555); and

**WHEREAS**, the above appointed committee members unanimously recommend the City award the bid to the lowest bidder, **Stuart C. Irby Co.**, of Shreveport, LA in the amount of \$31,862.60.

**NOW, THEREFORE, BE IT RESOLVED**, that the Honorable Lee Posey, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.



**CITY OF NATCHITOCHES**  
**PURCHASING DEPARTMENT**

**August 13, 2014**

**Mayor Lee Posey**  
**City Hall**  
**Natchitoches, LA 71457**

**Re: Bid number 0555 – Electrical Supplies**

**Dear Mayor Posey,**

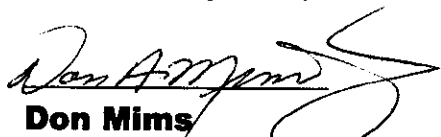
**The appointed committee of Pat Jones, Edd Lee, Don Mims and Bryan Wimberly, have reviewed the bid proposals for the purchase of electrical supplies.**

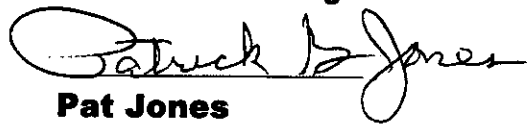
**The committee was unanimous in its decision to award the bid to the low bidder, Stuart Irby Co., Shreveport, LA, in the amount of \$31,862.60. One other bid was received, HD Utility Supply, Little Rock, AR, in the amount of \$33,151.00.**

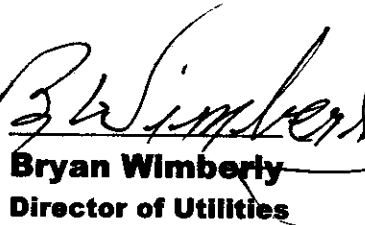
**All bids are kept at the City Purchasing Department, 1400 Sabine Street, Natchitoches, LA 71457. Anyone desiring to view the bids may do so at that location.**

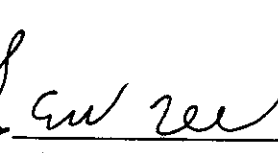
**We request ratification of this award at the next meeting of the City Council on August 25, 2014.**

**Very truly yours,**

  
**Don Mims**  
**Councilman at Large**

  
**Pat Jones**  
**Director of Finance**

  
**Bryan Wimberly**  
**Director of Utilities**

  
**Edd Lee**  
**Director of Purchasing**

The following Ordinance was introduced by Mr. Stamey at the Natchitoches City Council meeting held on August 25, 2014 as follows:

**ORDINANCE NO. 035 OF 2014**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NATCHITOCHES, LOUISIANA, TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE HISTORIC DISTRICT BUSINESS ASSOCIATION INC. WHICH SAID AGREEMENT WILL SET FORTH THE DUTIES AND RESPONSIBILITIES OF EACH PARTY FOR 2014 FESTIVAL OF LIGHTS, PROVIDING FOR AN AUTOMATIC ANNUAL RENEWAL, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.**

**WHEREAS**, the City of Natchitoches (sometimes hereinafter referred to as the "City") is a Municipality located in the State of Louisiana, Parish of Natchitoches governed under a Home Rule Charter and a Code of Ordinances adopted by Ordinance No. 5 of 1977; and

**WHEREAS FURTHER**, the City of Natchitoches is specifically authorized under Section 1.06 of the Charter of the City of Natchitoches to provide for the general welfare, safety, health, peace and good order of the City, and further authorized under Section 1.07 of the Charter of the City of Natchitoches to enter into Joint Service Agreements or Cooperative Efforts with other governmental agencies; and

**WHEREAS FURTHER**, the Historic District Business Association, Inc. (sometimes hereinafter "HDBA") is a non-profit Louisiana corporation which undertook the coordination and presentation of the 2012 and 2013 Festival of Lights celebrations in Natchitoches, Louisiana, assuming the role that the Natchitoches Chamber of Commerce has played in the past; and

**WHEREAS FURTHER**, both the City and the HDBA were pleased with the arrangement for the 2012 and 2013 Festivals and desire to extend the relationship for additional years; and

**WHEREAS FURTHER**, the Festival of Lights has grown to include events and presentations that occur over a 50 day period, beginning in November and continuing through early January; and

**WHEREAS FURTHER**, the City Council of the City of Natchitoches acknowledges that the Festival of Lights, which includes the Christmas Festival, is the single best known annual event that occurs in the City, and is very important to the City of Natchitoches and its citizens due to it's the economic impact that it has on the City; and

**WHEREAS FURTHER**, the HDBA has agreed to and will assume the role of planning, organizing and putting on the 2014 Festival of Lights, but is unable to assume this role without assistance of the City; and

**WHEREAS FURTHER**, the HDBA and the City have divided the duties and responsibilities that are required to organize and put on the 2014 Festival of Lights, and desire to memorialize, in writing, the duties and responsibilities between the City and the HDBA; and

**WHEREAS FURTHER**, the City Council of the City of Natchitoches recognizes that neither the City nor the HDBA could undertake the Festival of Lights individually and that cooperation and division of labor is necessary to continue to offer a quality festival; and

**WHEREAS FURTHER,** the City and the HDBA have agreed to enter into a Cooperative Endeavor Agreement (sometimes hereinafter "CEA") under which the City and HDBA will each assume certain duties and responsibilities; and

**WHEREAS FURTHER,** under the CEA, the City will be responsible for the following:

1) providing police protection, including the additional personnel that is required for the Christmas Festival;

2) providing fire protection and safety, including the additional personnel that is required for the Christmas Festival and specifically providing inspections of vendor's booths for compliance with Fire Prevention and Life Safety Code, providing fire protection during fireworks displays, inspecting fireworks displays and insuring compliance with Fire Code during fireworks displays.

3) providing electrical service for all light displays, music equipment and other electronic devices that are utilized in the Festival of Lights;

4) erecting, installing stringing light displays in the downtown area, as well as the storage of all light displays;

5) providing sanitation services, including garbage pickup, debris pickup and providing port-o-potties on the riverbank for the duration of the Festival of Lights; and

6) setting up barricades, and providing and placing ticket booths as needed.

**WHEREAS FURTHER,** under the CEA, the HDBA will be responsible for the following:

1) arranging and paying for fireworks displays during the Festival of Lights;

2) providing music and/ or light shows associated with fireworks displays;

3) arranging and compensating musical performers during the Festival of Lights;

4) arranging and coordinating Christmas Festival parades;

5) providing additional port-a-potties for Christmas Festival weekend;

6) man admission ticket booths during the Festival of Lights;

7) provide additional amusements during Festival of Lights, develop an agreement with the operators of any such amusements (to be approved by the City) that requires said operators to provide proof of insurance with limits of at least \$1,000,000.00 per incident and naming the City as additional insured;

8) take out an Event Insurance policy for the Festival of Lights which policy shall cover that time period beginning with the opening ceremony and ending on the last day that the Christmas lights are on, which policy shall provide coverage for the "gated area", being that area that has controlled access and requires payment of an entry fee, and coverage for any incident loss or claim related to the parade(s), including coverage for parade participants, or the fireworks displays;

9) provide an Event Insurance policy for any other time period where an admission fee is charged for access to the riverbank area by the HDBA, said policy to provide coverage for the "gated area", being that area that has controlled access and requires payment of an entry fee;

10) arrange for food vendors, craft vendor, and other vendors and develop an agreement with any such vendors (to be approved by the City) that requires said vendors to provide proof of insurance and naming the City as additional insured; and

11) HDBA shall be responsible for insuring that all food vendors, craft vendors and operators of amusements adhere to the agreements referenced in paragraphs 7 and 10 and insuring that proof of insurance is provided, and the HDBA shall have the authority to remove any non-compliant vendors.

**WHEREAS FURTHER**, the City and the HDBA agree and acknowledge that the HDBA will charge an admission to certain events and activities during the Festival of Lights and may collect fees for vendor booth rentals, and that the funds collected will be used to defray the expenses incurred by the HDBA in meeting its obligations under this CEA; and

**WHEREAS FURTHER**, the HDBA agrees to provide the City with an annual budget reflecting the receipts and expenditures associated with the Festival of Lights, which said budget shall have reserve account in the amount of \$160,000.00, to allow the HDBA to plan for the following year; and

**WHEREAS FURTHER**, the HDBA shall require any and all vendors or any entity that provides entertainment, including but not limited to food vendors, craft vendors, any company offer firework displays, owner of equipment of "Snow Hill" or any other company offering entertainment to provide proof of insurance naming the City as an additional insured; and

**WHEREAS FURTHER**, under the general law and the Home Rule Charter of the City of Natchitoches, the City has the right, power, and authority to promote, protect, and preserve the general welfare, safety, health, peace and good order of the City; and

**WHEREAS FURTHER**, the City Council of the City of Natchitoches is of the opinion that the CEA with the HDBA will promote the health, safety and welfare of the citizens of the City and Parish of Natchitoches, Louisiana; and

**WHEREAS FURTHER**, the HDBA is authorized to enter into this agreement as evidenced by the attached corporate resolution; and

**WHEREAS FURTHER**, the HDBA is of the opinion that its assistance with the planning, promotion and organization of the Festival of Lights will benefit the businesses located in the Historic District and will further benefit the business community of the City of Natchitoches, in general; and

**WHEREAS FURTHER**, the City and the HDBA desire to include an automatic annual extension provided that neither party notifies the other, in writing, of its intention to terminate the agreement within thirty days of the date that the Christmas lights display is turned off; and

**WHEREAS FURTHER**, the City and the Authority desire to enter into a Cooperative Agreement under which the entities will divide responsibilities and for a successful Festival of Lights; and

**NOW THEREFORE BE IT ORDAINED** by the City Council of the City of Natchitoches, Louisiana, that the Mayor of the City of Natchitoches, Lee Posey is hereby authorized to execute the attached Cooperative Endeavor Agreement with the Historic District Business Association, Inc.

**BE IT FURTHER ORDAINED** that the terms of the Cooperative Endeavor Agreement, attached hereto, are approved and accepted by the City Council of the City of Natchitoches, Louisiana.

**STATE OF LOUISIANA**

**PARISH OF NATCHITOCHES**

**COOPERATIVE ENDEAVOR AGREEMENT**

**WHEREAS**, the City of Natchitoches (sometimes hereinafter referred to as the "City") is a Municipality located in the State of Louisiana, Parish of Natchitoches governed under a Home Rule Charter and a Code of Ordinances adopted by Ordinance No. 5 of 1977; and

**WHEREAS FURTHER**, the City of Natchitoches is specifically authorized under Section 1.06 of the Charter of the City of Natchitoches to provide for the general welfare, safety, health, peace and good order of the City, and further authorized under Section 1.07 of the Charter of the City of Natchitoches to enter into Joint Service Agreements or Cooperative Efforts with other governmental agencies; and

**WHEREAS FURTHER**, the Historic District Business Association, Inc. (sometimes hereinafter referred to as "HDBA") is a Louisiana not for profit corporation and has been designated as a 501C-6 entity by the IRS; and

**WHEREAS FURTHER**, the HDBA has an interest in promoting tourism in the Historic District and to that end the HDBA has entered into Cooperative Endeavor Agreements with the City of Natchitoches to coordinate and present the 2012 and 2013 Festival of Lights celebration in Natchitoches, Louisiana, assuming the role that the Natchitoches Chamber of Commerce has played in the past; and

**WHEREAS FURTHER**, both the City and the HDBA were pleased with the arrangement for the 2012 and 2013 Festival and desire to extend the relationship for additional years; and

**WHEREAS FURTHER**, the Festival of Lights has grown to include events and presentations that occur over a 50 day period, beginning in November and continuing through early January; and

**WHEREAS FURTHER**, the City Council of the City of Natchitoches acknowledges that the Festival of Lights, which includes the Christmas Festival, is the single best known event that occurs in the City on an annual basis and is very important to the City of Natchitoches and its citizens due to its economic impact; and

**WHEREAS FURTHER**, the HDBA has agreed to and will assume the role of planning, organizing and putting on the 2014 Festival of Lights, but is unable to assume this role without assistance of the City; and

**WHEREAS FURTHER**, the HDBA and the City have divided the duties and responsibilities that are required to organize and put on the 2014 Festival of Lights, and desire to memorialize, in writing, the duties and responsibilities between the City and the HDBA; and

**WHEREAS FURTHER**, the City Council of the City of Natchitoches recognizes that neither the City nor the HDBA could undertake the Festival of Lights individually and that cooperation and division of labor is necessary to continue to offer a quality festival; and

**WHEREAS FURTHER**, the City and the HDBA have agreed to enter into a Cooperative Endeavor Agreement (sometimes hereinafter "CEA") under which the City and HDBA will each assume certain duties and responsibilities; and

**WHEREAS FURTHER**, under the CEA, the City will be responsible for the following:

- 1) providing police protection, including the additional personnel that is required for the Christmas Festival;
- 2) providing fire protection and safety, including the additional personnel that is required for the Christmas Festival and specifically providing inspections of vendor's booths for compliance with Fire Prevention and Life Safety Code, providing fire protection during fireworks displays, inspecting fireworks displays and insuring compliance with Fire Code during fireworks displays.
- 3) providing electrical service for all light displays, music equipment and other electronic devices that are utilized in the Festival of Lights;
- 4) erecting, installing stringing light displays in the downtown area, as well as the storage of all light displays;
- 5) providing sanitation services, including garbage pickup, debris pickup and providing port-o-potties on the riverbank for the duration of the Festival of Lights; and
- 6) setting up barricades, and providing and placing ticket booths as needed.

**WHEREAS FURTHER**, under the CEA, the HDBA will be responsible for the following:

- 1) arranging and paying for fireworks displays during the Festival of Lights;
- 2) providing music and/ or light shows associated with fireworks displays;
- 3) arranging and compensating musical performers during the Festival of Lights;
- 4) arranging and coordinating Christmas Festival parades;
- 5) providing additional port-a-potties for Christmas Festival weekend;
- 6) man admission ticket booths during the Festival of Lights;
- 7) provide additional amusements during Festival of Lights, develop an agreement with the operators of any such amusements (to be approved by the City) that requires said operators to provide proof of insurance with limits of at least \$1,000,000.00 per incident and naming the City as additional insured;
- 8) take out an Event Insurance policy for the Festival of Lights which policy shall cover that time period beginning with the opening ceremony and ending on the last day that the Christmas lights are on, which policy shall provide coverage for the "gated area", being that area that has controlled access and requires payment of an entry fee, and coverage for any incident loss or claim related to the parade(s), including coverage for parade participants, or the fireworks displays;
- 9) provide an Event Insurance policy for any other time period where an admission fee is charged for access to the riverbank area by the HDBA, said policy to provide coverage for the "gated area", being that area that has controlled access and requires payment of an entry fee;
- 10) arrange for food vendors, craft vendor, and other vendors and develop an agreement with any such vendors (to be approved by the City) that requires said vendors to provide proof of insurance and naming the City as additional insured; and



11) HDBA shall be responsible for insuring that all food vendors, craft vendors and operators of amusements adhere to the agreements referenced in paragraphs 7 and 10 and insuring that proof of insurance is provided, and the HDBA shall have the authority to remove any non-compliant vendors.

**WHEREAS FURTHER**, the City and the HDBA agree and acknowledge that the HDBA will charge an admission to certain events and activities during the Festival of Lights and may collect fees for vendor booth rentals, and that the funds collected will be used to defray the expenses incurred by the HDBA in meeting its obligations under this CEA; and

**WHEREAS FURTHER**, the HDBA agrees to provide the City with an annual budget reflecting the receipts and expenditures associated with the Festival of Lights, which said budget shall have reserve account in the amount of \$160,000.00, to allow the HDBA to plan for the following year; and

**WHEREAS FURTHER**, the HDBA shall require any and all vendors or any entity that provides entertainment, including but not limited to food vendors, craft vendors, any company offer firework displays, owner of equipment of "Snow Hill" or any other company offering entertainment to provide proof of insurance naming the City as an additional insured; and

**WHEREAS FURTHER**, under the general law and the Home Rule Charter of the City of Natchitoches, the City has the right, power, and authority to promote, protect, and preserve the general welfare, safety, health, peace and good order of the City; and

**WHEREAS FURTHER**, the City Council of the City of Natchitoches is of the opinion that the CEA with the HDBA will promote the health, safety and welfare of the citizens of the City and Parish of Natchitoches, Louisiana; and

**WHEREAS FURTHER**, the HDBA is authorized to enter into this agreement as evidenced by the attached corporate resolution; and

**WHEREAS FURTHER**, the HDBA is of the opinion that its assistance with the planning, promotion and organization of the Festival of Lights will benefit the businesses located in the Historic District and will further benefit the business community of the City of Natchitoches, in general; and

**WHEREAS FURTHER**, the City and the HDBA desire to include an automatic annual extension provided that neither party notifies the other, in writing, of its intention to terminate the agreement within thirty days of the date that the Christmas lights display is turned off; and

**WHEREAS FURTHER**, the City and the Authority desire to enter into a Cooperative Agreement under which the entities will divide responsibilities and for a successful Festival of Lights; and

**NOW THEREFORE**, the City of Natchitoches, Louisiana, a municipal corporation, represented herein by Honorable Lee Posey, Mayor, duly authorized to act herein pursuant to Ordinance Number \_\_\_\_\_ of 2014, and the Historic District Business Association, Inc., represented herein by \_\_\_\_\_, duly authorized to act herein pursuant to the attached resolution, do hereby enter into the following agreement:

(1) City and HDBA agree to cooperate and divide duties and responsibilities for the 2014 Festival of Lights.

(2) The City will be responsible for the following:

a) providing police protection, including the additional personnel that is required for the Christmas Festival;

- b) providing fire protection and safety, including the additional personnel that is required for the Christmas Festival and specifically providing inspections of vendor's booths for compliance with Fire Prevention and Life Safety Code, providing fire protection during fireworks displays, inspecting fireworks displays and insuring compliance with Fire Code during fireworks displays.
- c) providing electrical service for all light displays, music equipment and other electronic devices that are utilized in the Festival of Lights;
- d) erecting, installing stringing light displays in the downtown area, as well as the storage of all light displays;
- e) providing sanitation services, including garbage pickup, debris pickup and providing port-o-potties on the riverbank for the duration of the Festival of Lights; and
- f) setting up barricades, and providing and placing ticket booths as needed.

(3) The HDBA will be responsible for the following:

- a) arranging and paying for fireworks displays during the Festival of Lights;
- b) providing music and/ or light shows associated with fireworks displays;
- c) arranging and compensating musical performers during the Festival of Lights;
- d) arranging and coordinating Christmas Festival parades;
- e) providing additional port-a-potties for Christmas Festival weekend;
- f) man admission ticket booths during the Festival of Lights;
- g) provide additional amusements during Festival of Lights, develop an agreement with the operators of any such amusements (to be approved by the City) that requires said operators to provide proof of insurance with limits of at least \$1,000,000.00 per incident and naming the City as additional insured;
- h) take out an Event Insurance policy for the Festival of Lights which policy shall cover that time period beginning with the opening ceremony and ending on the last day that the Christmas lights are on, which policy shall provide coverage for the "gated area", being that area that has controlled access and requires payment of an entry fee, and coverage for any incident loss or claim related to the parade(s), including coverage for parade participants, or the fireworks displays;
- i) provide an Event Insurance policy for any other time period where an admission fee is charged for access to the riverbank area by the HDBA, said policy to provide coverage for the "gated area", being that area that has controlled access and requires payment of an entry fee;
- j) arrange for food vendors, craft vendor, and other vendors and develop an agreement with any such vendors (to be approved by the City) that requires said vendors to provide proof of insurance and naming the City as additional insured; and
- k) HDBA shall be responsible for insuring that all food vendors, craft vendors and operators of amusements adhere to the agreements referenced in paragraphs 7 and 10 and insuring that proof of insurance is provided, and the HDBA shall have the authority to remove any non-compliant vendors.

(4) The City and the HDBA agree and acknowledge that the HDBA will charge an admission to certain events and activities during the Festival of Lights and may collect fees for vendor booth rentals, percentage of food ticket sales, and that the funds collected will be used to

defray the expenses incurred by the HDBA in meeting its obligations under this CEA.

(5) The HDBA agrees to provide the City with an annual budget reflecting the receipts and expenditures associated with the Festival of Lights, which said budget shall have reserve account to allow the HDBA to plan for the following year; and

(6) The City and the HDBA agree that any net profits (for the purposes of this CEA, net profit shall mean the total of all receipts, including, but not limited to admission fees, booth rentals to vendors, and other ticket sales collected by the HDBA, less all expenses of the HDBA related to the Festival of Lights) from the Festival will be used first to rebuild the reserve account to maintain the amount of \$160,000.00, it being understood that the reserve account balance following the 2013 Festival was \$52,602.04.

(7) After the reserve account is funded to the amount of \$160,000.00, the parties further agree that any additional net profit shall be divided among the HDBA and the City, one-half each (for the purposes of this CEA, net profit shall mean the total of all receipts, including, but not limited to admission fees, booth rentals to vendors, and other ticket sales collected by the HDBA, less all expenses of the HDBA related to the Festival of Lights).

(8) The City will be responsible for carrying general liability insurance. Specifically, the City will maintain and agrees to carry a general liability insurance policy, including, but not limited to, coverage for injuries, death or loss of property, with minimum coverage of \$1,000,000.00, and the City will cause the NHF to be named as an additional insured on that policy of insurance

(9) This Agreement will be automatically extended on an annual basis provided that neither party notifies the other, in writing, of its intention to terminate the agreement within thirty days of the date that the Christmas lights display is turned off.

(10) It is understood and agreed that this is a contract, for services, and the employees, agents, representatives, and all other persons connected with the HDBA shall not be considered to be employees of the City of Natchitoches, in any respect.

**THUS DONE AND PASSED** before the parties before the undersigned Notary Public and subscribing witnesses, at Natchitoches, Louisiana, on this the \_\_\_\_ day of \_\_\_\_\_, 2014.

**ATTEST:**

**CITY OF NATCHITOCHES, LOUISIANA**

\_\_\_\_\_  
by: **Mayor Lee Posey**

**HISTORIC DISTRICT BUSINESS  
ASSOCIATION, INC.**

\_\_\_\_\_  
by:

\_\_\_\_\_  
**NOTARY PUBLIC**

The following Resolution was introduced by Ms. Morrow and Seconded by Mr. Stamey as follows, to -wit:

**RESOLUTION NO. 085 OF 2014**

**A RESOLUTION AUTHORIZING THE MAYOR  
TO ADVERTISE FOR BIDS FOR LIQUID CHLORINE  
FOR THE WATER TREATMENT PLANT**

**BID NO. 0556**

**WHEREAS**, the City wishes to advertise for bids for Liquid Chlorine for the Water Treatment Plant, Bid No. 0556; and

**WHEREAS**, sealed bid proposals will be received until 4:00 p.m. on September 22, 2014 at the office of Edd Lee, Director of Purchasing, 1400 Sabine Street, Natchitoches, Louisiana and opened on September 22, 2014; and

**WHEREAS**, bids will be publicly opened and read aloud at 4:00 PM on Monday, September 22, 2014 at the City of Natchitoches Purchasing Department located at 1400 Sabine Street, Natchitoches, Louisiana 71457.

**WHEREAS**, upon receipt of proposals the committee of Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Don Mims, Councilman At Large; and Bryan Wimberly, Utility Director, are to review and make a recommendation of the bids received.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Natchitoches, in legal session convened, that the Honorable Lee Posey, Mayor, be and is hereby authorized, empowered and directed to order the publication of the above bid.

This Resolution was then presented for a vote, and the vote was recorded as follows:

<b>AYES:</b>	<b>Payne, Nielsen, Mims, Stamey, Morrow</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**THEREUPON**, Mayor Lee Posey declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 25<sup>th</sup> day of August, 2014.

  
\_\_\_\_\_  
LEE POSEY, MAYOR

## **BID INVITATION**

**DATE: August 25, 2014**

**FROM:** City of Natchitoches  
Purchasing Department  
1400 Sabine Street  
Natchitoches, LA 71457

**BID NO.** 0556

**BID TITLE:** Liquid Chlorine – Water Treatment Plant

SEALED BID PROPOSALS WILL BE  
RECEIVED UNTIL 4PM,

**September 22, 2014**

AT THE OFFICE OF EDD LEE,  
DIRECTOR OF PURCHASING, 1400  
SABINE STREET, NATCHITOCHES, LA  
71457.

FOR ADDITIONAL INFORMATION  
CONTACT THE FOLLOWING:

You may bid online by logging into:

[www.bidexpress.com](http://www.bidexpress.com)

For any questions about using the site please  
call the help number 888-352-BIDX (2439)

Edd Lee  
DIRECTOR OF PURCHASING  
(318) 357-3824

## INSTRUCTIONS TO BIDDERS

1. Sealed bid proposals **must** be received on the Bid Proposal Form, Page #3 or attachments thereto prior to opening date and time to be considered. **Please Note: Bids must be submitted on the supplied forms or attachments to be considered.** Late proposals will be returned unopened. Bids will be opened at 4:00 PM, September 22, 2014, at the Purchasing Department, located at 1400 Sabine St., Natchitoches, LA 71457.
2. Bids shall be plainly marked as to the bid number, name of the bid, and bid opening date on the outside of the envelope **contained in this package for this purpose.** This supplied envelope will be completely sealed and mailed or delivered to the Purchasing Department, 1400 Sabine Street, Natchitoches, LA 71457.
3. Any submitted article deviating from the specifications **must** be identified and have full descriptive data accompanying same, failure to provide the appropriate information **shall** be just cause for rejection of the bid. Deviations **must** be submitted on separate sheet or sheets.
4. All work and supplies are to be quoted FOB Natchitoches and delivered to the **Water Treatment Plant, 115 Mill St., Natchitoches, LA 71457, Monday thru Friday, 7:00 AM to 3PM only.**
5. The City of Natchitoches reserves the right to reject any and all bids, requires submitted bids remain in force for a period of sixty (60) days after opening or until award is made, which ever comes first.
6. Prices quoted shall include all transportation and delivery costs.
7. The Purchasing Department assumes responsibility for the correctness and clarity of the bid, and all information and/or questions pertaining to this bid shall be directed to the Director of Purchasing.
8. The conditions and terms of this bid will be considered when evaluating for award.
9. The City of Natchitoches is exempt from all state taxes.
10. Contact is to be made directly to the control room of the treatment plant prior to delivery, this area is in a controlled arena. Direct phone access: 318-357-3888 to schedule a date and time for delivery.

BID PROPOSAL

PLEASE MARK YOUR SEALED BID ENVELOPE: BID NO. 0556

DESCRIPTION	QUANTITY	PRICE PER TON
<b>Liquid Chlorine</b>	<b>(75) Tons (approx)</b>	<b>\$ _____</b>

ALL ITEMS LISTED IN THIS BID WILL BE DELIVERED TO:  
CITY OF NATCHITOCHEs, WATER TREATMENT PLANT, 115 MILL ST.,  
NATCHITOCHEs, LA 71457

BIDDER MUST COMPLETE THE FOLLOWING

PRICES HELD FIRM FOR DURATION OF CONTRACT: \_\_\_\_ YES \_\_\_\_ NO  
PRICES HELD FIRM FOR A PERIOD OF: \_\_\_\_\_ CALENDER DAYS  
BID ACCEPTANCE PERIOD OF: \_\_\_\_\_ CALENDER DAYS  
DISCOUNT TERMS: \_\_\_\_\_ PER CENT (%)  
DELIVERY WILL BE COMPLETED WITHIN: \_\_\_\_\_ CALENDER DAYS AFTER  
RECEIPT OF CONTRACT, ORDER OR OTHER FORM AS NOTICE OF AWARD.

THE UNDERSIGNED BIDDER DECLARES THAT HE HAS SPECIFIC AND LEGAL  
AUTHORIZATION TO OBLIGATE HIMSELF AND /OR HIS FIRM TO THE TERMS  
OF THIS BID AND FURTHER THAT HE HAS EXAMINED THE INVITATION TO  
BID, THE INSTRUCTIONS TO BIDDERS AND THE SPECIFICATIONS AND  
HEREBY PROMISES AND AGREES THAT IF THIS BID IS ACCEPTED HE WILL  
FAITHFULLY FULFILL THE TERMS OF THIS BID TOGETHER WITH ALL  
GUARANTEES AND WARRENTIES RELATING THERETO. ANY AND ALL  
EXCEPTIONS HAVE BEEN NOTED WITHIN.

_____	_____
BIDDER	MAILING ADDRESS
_____	_____
SIGNATURE	CITY STATE/ZIP
_____	_____
TYPE/PRINT NAME	DATE
_____	_____
TELEPHONE	TITLE

The following Resolution was introduced by Mr. Nielsen and Seconded by Mr. Payne as follows, to –wit:

**RESOLUTION NO. 086 OF 2014**

**RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT A LOAN APPLICATION AND EXECUTE ALL RELATIVE DOCUMENTS FOR THE LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS TO PLACE IMPROVEMENTS TO THE NATCHITOCHES WATER TREATMENT FACILITY ON THE COMPREHENSIVE PRIORITY LIST FOR FUNDING THROUGH THE DRINKING WATER REVOLVING LOAN FUND PROGRAM**

**WHEREAS**, the City of Natchitoches is in need of improvements to the City of Natchitoches Water System whose PWS ID No. is #1069007 ; and

**WHEREAS**, loans for this project may be available through the Drinking Water revolving Loan Fund program operated by the Louisiana Department of Health and Hospitals Office of Public Health.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Natchitoches that:

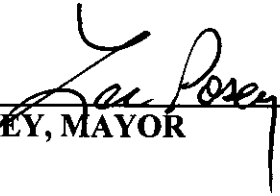
- Section 1.** Lee Posey, Mayor is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health and Hospitals on behalf of the City of Natchitoches for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water revolving Loan Fund program; and,
- Section 2.** Lee Posey, Mayor is further authorized to furnish such additional information as may reasonably be required in connection with the Loan Application; and,
- Section 3.** Bryan Wimberly, Utility Director is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the City of Natchitoches for any project that may result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, Bryan Wimberly, Utility Director representing City of Natchitoches is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

This Resolution was then presented for a vote, and the vote was recorded as follows:

<b>AYES:</b>	<b>Payne, Nielsen, Mims, Stamey, Morrow</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>



**THEREUPON**, Mayor Lee Posey declared the Resolution passed by a vote of 5 Ayes  
to 0 Nays on this 25<sup>th</sup> day of August, 2014.

  
\_\_\_\_\_  
**LEE POSEY, MAYOR**

Ms. Morrow stated often we get notices in the utility bills in reference to the bacteria and contaminations in the water. Once we get this information into the Department of Health and Hospitals will the notifications we get stop? Mayor Posey stated you receive notices if our water does not meet or reach the correct levels required by the State. Mr. Nielsen stated public health notices are issued most of the time as an awareness measure. Mayor Posey stated he would like Mr. Wimberly to address this matter when he is present.

The following Resolution was introduced by Mr. Payne and Seconded by Mr. Nielsen as follows, to –wit:

**RESOLUTION NO. 087 OF 2014**

**A RESOLUTION COMMITTING FUNDING FOR THE BRED A TOWN PARK  
RENOVATION PROJECT  
FP&C PROJECT NO. 50-MK9-06-09**

**WHEREAS**, the City of Natchitoches desires to implement the Breda Town Park Renovation project, FP&C Project No. 50-MK9-06-09; and

**WHEREAS**, the State of Louisiana through the Division of Administration has provided Capital Outlay funding for the project in the amount of \$49,000.00; and

**WHEREAS**, the City of Natchitoches has budgeted funds in the amount of \$9,800.00 in the City General Fund budget effective June 1, 2014 to address this funding requirement; and


**WHEREAS**, the Breda Town Park Renovation project is in the best interest of the City and will guarantee that Breda Town Park will continue to serve the youth of Natchitoches by providing for new basketball courts to be enjoyed by present and future generations.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Natchitoches, in legal session convened, that the City has budgeted the required funds for the project and that the Honorable Lee Posey, Mayor, be and is hereby authorized, empowered and directed to execute any and all documents required to complete this valuable project.

This Resolution was then presented for a vote, and the vote was recorded as follows:

<b>AYES:</b>	<b>Payne, Nielsen, Mims, Stamey, Morrow</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**THEREUPON**, Mayor Lee Posey declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 25<sup>th</sup> day of August, 2014.

  
\_\_\_\_\_  
**LEE POSEY, MAYOR**

CITY OF NATCHITOCHEES  
 UTILITY (PROPRIETARY) FUND BUDGET REPORT  
 AS OF JULY 31, 2014

		CURRENT MONTH		YEAR TO DATE					
		TOTAL BUDGET 14/15 FY	MONTHLY BUDGET *1	ACTUAL	(OVER) UNDER BUDGET	YTD ACTUAL	ENCUM- BRANCES	UNREALIZED / AVAILABLE BALANCE	PERCENT RECEIVED/ EXPENSED
REVENUE		38,610,171	3,217,514	3,384,213	166,699	6,434,998		32,175,173	16.67%
EXPENDITURES									
DEPARTMENT:									
UTILITY ADMINISTRATION		358,857	29,905	31,254	(1,350)	51,285	355	307,217	14.39%
WATER		2,828,795	235,733	244,673	(8,940)	337,530	106,976	2,384,288	15.71%
SEWER		1,641,566	136,797	132,827	3,970	208,501	15,226	1,417,839	13.63%
ELECTRIC		23,629,199	1,969,100	1,625,492	343,608	1,773,867	1,782,419	20,072,913	15.05%
UTILITY BILLING		542,648	45,221	32,335	12,886	62,764	508	479,376	11.66%
INFORMATION TECH		333,850	27,821	17,590	10,231	27,850	19,278	286,722	14.12%
INDIRECT		9,275,256	772,938	1,102,917	(329,979)	1,751,894	37,520	7,485,842	19.29%
TOTAL UTILITY FUND		38,610,171	3,217,514	3,187,088	30,427	4,213,691	1,962,282	32,434,198	16.00%

FOOTNOTES:  
 \*1 - 1/12th OF TOTAL BUDGET  
 % BUDGET YEAR ELAPSED 17%  
 % BUDGET EXPENDED 16%

CITY OF NATCHITOCHES  
GENERAL FUND BUDGET REPORT  
AS OF JULY 31, 2014

REVENUE	CURRENT MONTH			YEAR TO DATE				
	TOTAL	MONTHLY	ACTUAL	(OVER)	YTD	ENCUM- BRANCES	UNREALIZED AVAILABLE BALANCE	PERCENT RECEIVED/ EXPENSED
	BUDGET 14/15FY			UNDER BUDGET				
	14,327,247	1,193,937	1,185,404	(8,533.70)	1,826,592		12,500,655	12.75%

EXPENDITURES

DEPARTMENT:

CITY HALL / FINANCE	537,294	44,775	40,586	4,188.28	69,460	170	467,664	12.96%
COMMUNITY DEVELOPMENT	707,327	58,944	49,450	9,493.52	98,618	14,332	594,377	15.97%
PLANNING & ZONING	247,631	20,636	17,242	3,393.85	30,087	800	216,744	12.47%
FIRE DEPARTMENT	3,221,660	268,472	230,131	38,340.18	400,289		2,821,371	12.42%
POLICE DEPARTMENT	4,847,710	403,976	357,965	46,011.14	591,039	1,397	4,256,273	12.22%
ANIMAL SHELTER	172,575	14,381	11,580	2,800.94	20,447		152,128	11.85%
PURCHASING	266,434	22,203	22,631	(427.74)	35,996		230,438	13.51%
CITY GARAGE	252,914	21,076	21,084	(8.03)	26,562	3,944	222,408	12.06%
RECREATION *2	742,201	61,850	99,973	(38,122.86)	188,621	21,908	531,672	28.37%
PUBLIC WORKS	1,218,565	101,547	99,000	2,546.87	173,691		1,044,874	14.25%
INDIRECT EXPENSE	1,961,537	163,461	334,181	(170,719.78)	427,900	1,265	1,532,372	21.88%
PROGRAMMING & PROMOTIONS	151,399	12,617	8,209	4,407.55	14,652	546	136,201	10.04%

TOTAL GENERAL FUND	14,327,247	1,193,937	1,292,033	(98,096.08)	2,077,360	44,363	12,205,524	14.81%
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FOOTNOTES:

\*1 - 1/12th OF TOTAL BUDGET

\*2 - SEASONAL ACTIVITY

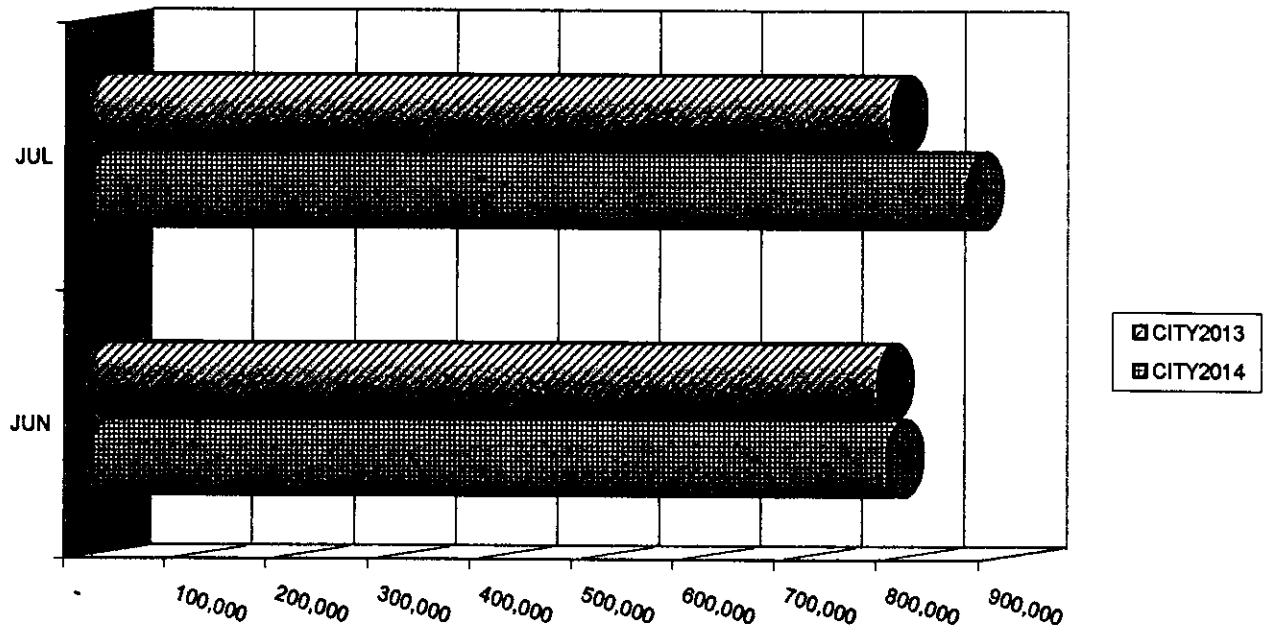
% BUDGET YEAR ELAPSED

17%

% BUDGET EXPENDED

15%

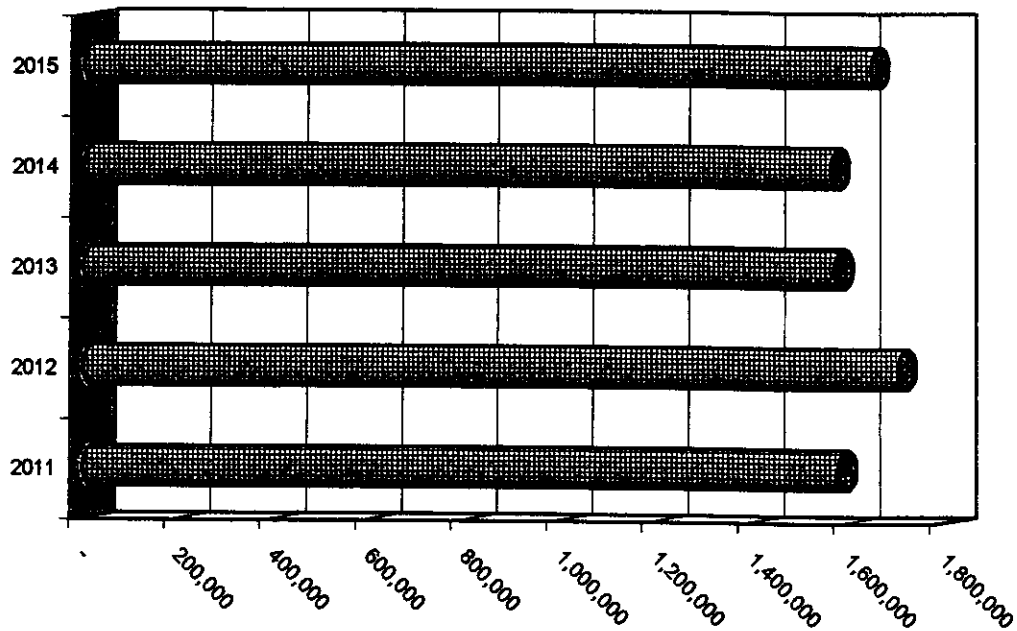
# CITY OF NATCHITOCHES FISCAL YEAR SALES TAX COLLECTIONS



REVENUE BY MONTHS

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	DIFF 14/15	DIFF %
June	745,293	778,326	784,706	775,673	785,480	9,807	1.26%
July	833,927	925,940	787,124	788,242	862,486	74,244	9.42%

# CITY OF NATCHITOCHES FISCAL YEAR SALES TAX COLLECTIONS



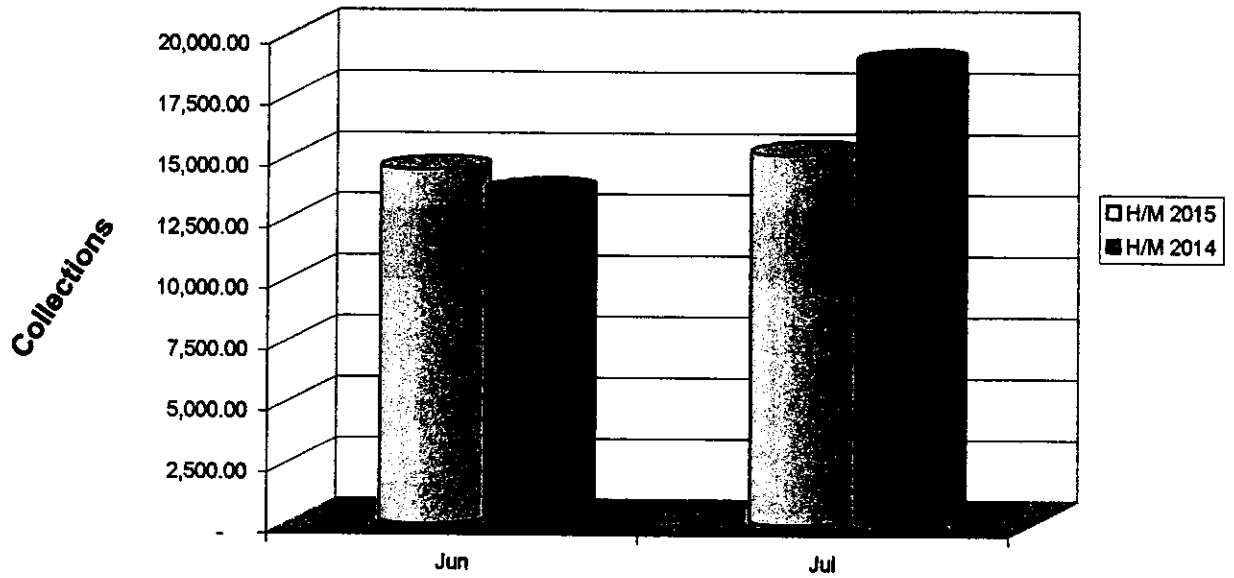
**REVENUE YEAR TO DATE**

PERIOD	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	DIFF 14/15	DIFF %
JUN	745,293	778,326	784,706	775,673	785,480	9,807	1.26%
JUL	1,579,220	1,704,266	1,571,830	1,563,915	1,647,966	84,051	5.37%

Prepared by: Natchitoches Tax Commission

# City of Natchitoches

## TIF 2%

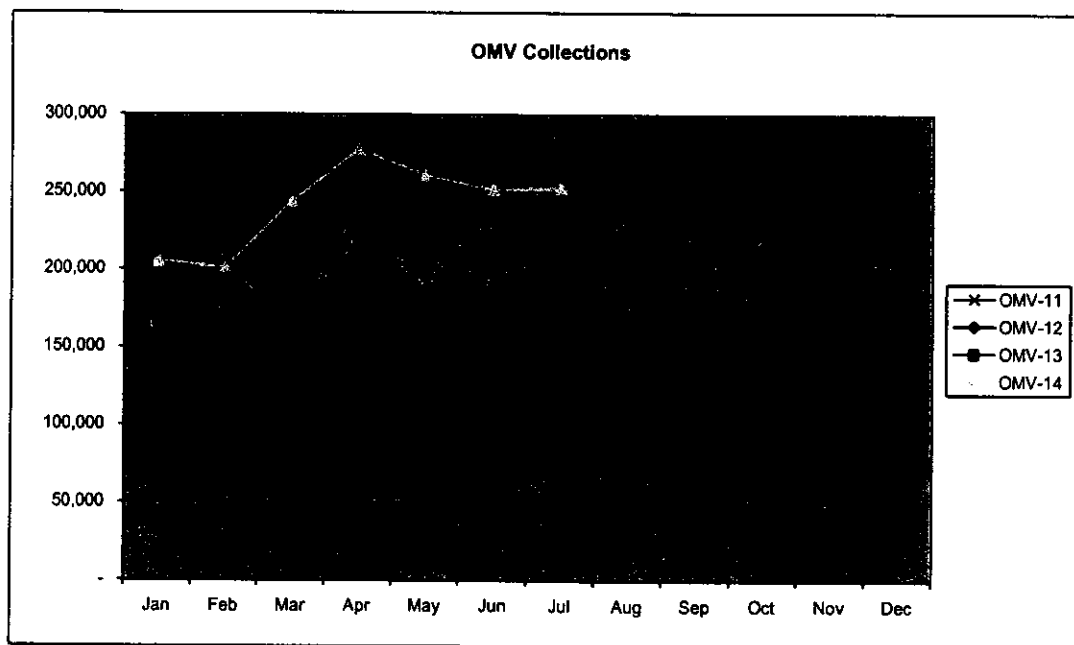


Period	2012	2013	2014	2015	DIFF 14/15	% DIFF
Jun	0	23,874.50	13,597.75	14,483.00	885.25	3.71%
Jul	0	15,844.98	18,905.43	15,138.53	(3,766.90)	-23.77%



Natchitoches Tax Commission  
LA Department of Motor Vehicles Sales

Month/ Year	2011	2012	2013	2014	14 vs 13
Jan	168,051.63	164,467.36	174,514.52	205,655.35	17.84%
Feb	173,570.53	205,177.33	220,905.99	201,200.44	-8.92%
Mar	157,817.67	166,324.69	164,353.86	243,983.22	48.45%
Apr	239,582.86	217,732.82	264,608.75	277,427.08	4.84%
May	190,980.40	196,365.55	249,447.49	260,809.86	4.56%
Jun	192,184.32	230,945.64	246,712.96	251,656.26	2.00%
Jul	217,528.02	213,497.75	217,028.15	252,877.65	16.52%
Aug	177,404.48	227,231.78	284,804.63		
Sep	193,381.54	220,368.79	224,618.30		
Oct	179,172.54	214,695.08	253,263.37		
Nov	165,928.76	209,191.64	165,389.46		
Dec	186,507.49	202,412.94	168,100.98		
Totals					-35.70%



Mayor Posey stated this project has been a long time coming and it will be well needed and well used. Carolyn Roy asked when this project might be completed. Mr. LaCaze stated there is no definitive time, but a drain must be replaced before the project can begin. The resolution to advertise for bids will be on the agenda for either the upcoming meeting or the next in the month of September.

Mr. Pat Jones, Finance Director, presented the Council with the Finance Report. The General Fund summary as of July the revenues were at 12.75% and expenditures at 14.81%, with 17% of the budget year elapsed. The Utility Fund revenues were at 16.67% and expenditures at 16%. Sales Tax Collections for July were 5.37%, increase over last July. The TIF for June was 23.77% below July of last year, but only by \$3,766.90. Motor Vehicle Sales were up 16.52% over last July.

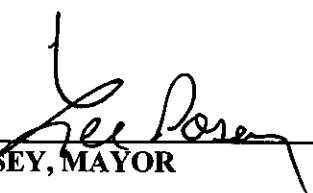
The City of Natchitoches offices will be closed on Friday, August 29<sup>th</sup> for Employee Appreciation Day and Monday, September 1, 2014 in honor of Labor Day.

The next scheduled City Council meeting will be September 8, 2014.

I encourage everyone to come out to Northwestern State University's White Out Game this Thursday, August 28<sup>th</sup> and attend all the events going on with the Tri-Centennial.

With no further discussion, the Mayor made a motion for adjournment and all were in favor.

The meeting was adjourned at 6:37 p.m.

  
\_\_\_\_\_  
LEE POSEY, MAYOR

  
\_\_\_\_\_  
DON MIMS, MAYOR PRO TEMPORE